



MINUTES

June 21, 2023

**Oakley City Council
Regular Meeting 7:00 PM
Oakley City Hall**

**Zoom Meeting Platform
Meeting ID 820 258 4629
Passcode 777869**

Anchor Location: 960 West Center Street, Oakley UT 84055

In Attendance:

City Administration: Mayor Zane Woolstenhulme, Councilmembers: Joe Frazier, Kelly Kimber, Dave Neff, Tom Smart; Steve Wilmoth.

City Staff: City Recorder, Amy Rydalch.

Members of the Public in Attendance: None.

Zoom Attendance: None.

1. **Mayor Woolstenhulme** Opened the meeting.
 - a. **Councilmember Kimber** offered the invocation.
 - b. **Councilmember Neff** led the Pledge of Allegiance.

2. **PUBLIC COMMENT: Mayor Woolstenhulme** opened the meeting for public comment and explained the parameters under which members of the public were welcome to participate.

Public comment received: NONE.

40 **3. Approval of the Consent Calendar.**

41 a. Invoice Register

42 b. Financial Report

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45 **Councilmember Smart** motioned to approve the consent calendar. **Councilmember**
46 **Wilmoth** seconded the motion.

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48 **Mayor Woolstenhulme** called for a vote. All voted in favor. Consent Calendar Items
49 were approved.

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51 **PUBLIC HEARINGS:**

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53 **PRESENTATION OF THE FY 2023 AMENDED BUDGETS AND FY2024 PROPOSED BUDGETS FOR**
54 **ALL GOVERNMENT AND ENTERPRISE FUNDS OF THE CITY: CITY RECORDER AMY RYDALCH**

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56 **Recorder** Rydalch summarized the 2023 Amended budget and pointed out that the
57 revenue and expenditure estimates are conservative to ensure compliance with state
58 budgeting requirements. Highlights of the presentation were:

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- 60 • Anticipated General Fund surplus of approximately \$252,600 at the end of the year.
- 61 • Class B roads there is an estimated surplus of \$267,000, which can be used for future
- 62 road expenditures.
- 63 • Cost-of-living increases for wages, with a 7.2% increase recommended by the
- 64 Mountainland Association of Governments.
- 65 • The Municipal Building Authority (MBA) fund, responsible for making the final bond
- 66 payment for the rodeo facility, was mentioned. Transfers were made between the
- 67 general fund and the MBA fund to ensure that the final bond payment is accounted for.
- 68 • The Capital Improvement Fund, which covers projects such as Pickleball and trails, was
- 69 highlighted. The fund has received grants and funds from the RAP tax. The speaker
- 70 mentioned progress on various projects and the remaining balance.
- 71 • Discussion of needed Sewer/Water infrastructure projects i.e., infiltration
- 72 • 2024 Additional Capital improvement projects, Indoor Arena Painting, Awning at the
- 73 Red Barn
- 74 • Discussion of the Water and Sewer Utility rates and proposed increased revenue from
- 75 both systems are built into the FY 2024 budget.
- 76 • Existing debt of the City and the anticipated debt related to the new well.
- 77 • Rodeo event financial performance is expected to be very good.

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79 **General discussion among Councilmembers** regarding specific fund items related to Rodeo,
80 Water, Sewer and RAP Tax Grant spending.

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4. PUBLIC HEARING: FISCAL YEAR 2023 AMENDED BUDGETS FOR ALL GOVERNMENT AND ENTERPRISE FUNDS OF THE CITY.

Mayor Woolstenhulme opened the Public Hearing for the Fiscal 2023 Amended Budget.

Receiving no comment. **Mayor Woolstenhulme** closed the public hearing.

5. PUBLIC HEARING OF THE FISCAL YEAR 2024 PROPOSED OPERATING BUDGETS FOR ALL GOVERNMENT AND ENTERPRISE FUNDS OF THE CITY.

Mayor Woolstenhulme presented the proposed Truth in Taxation component that is included in the Fiscal Year 2024 proposed budget to the Council and Public.

Mayor Woolstenhulme opened the Public Hearing for the Fiscal 2024 Proposed Budget.

Receiving no comment. **Mayor Woolstenhulme** closed the public hearing.

6. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2023-04 ELECTED OFFICIAL STIPEND/WAGE INCREASE IN FISCAL 2024.

Recorder Rydalch discussed with the Council that as far back as she can find in the accounting records (2004) the City Council and Mayor's stipends have not changed. Brief discussion around the current stipend amounts. Discussion that the involvement of the City Council with assignments and oversight has increased in the last several years. Discussion that Councilmembers are uncomfortable voting for an increase in their stipend. **Mayor Woolstenhulme** emphasized his opinion that it is overdue and justified.

Mayor Woolstenhulme opened the Public Hearing for the Resolution 2023-04 Elected Official Stipend/Wage Increase in Fiscal 2024.

Receiving no comment. **Mayor Woolstenhulme** closed the public hearing.

POSSIBLE ADOPTION AND APPROVAL:

118 **7. RESOLUTION 2023-05 AMENDING THE FISCAL 2022-2023 BUDGETS FOR ALL**
119 **GOVERNMENT AND ENTERPRISE FUNDS OF THE CITY.**

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121 **Councilmember Smart** motioned to approve Resolution 2023-05 Amending the Fiscal 2022-
122 2023 Budgets for all Government and Enterprise Funds of the City. **Councilmember Wilmoth**
123 seconded the motion. **All voted in favor. Resolution Approved.**

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125 **8. RESOLUTION 2023-06 ADOPTION OF THE PROPOSED FISCAL 2023-2024 BUDGETS FOR**
126 **ALL GOVERNMENT AND ENTERPRISE FUNDS OF THE CITY.**

127 **Councilmember Frazier** motioned to adopt the proposed Fiscal 2023-2024 Budgets for all
128 Government and Enterprise Funds of the City and to set the FY2024 Tax rate. **Councilmember**
129 **Neff** seconded the motion. **All voted in favor. Resolution Approved.**

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131 **9. RESOLUTION 2023-04 APPROVAL OF THE PROPOSED ELECTED OFFICIAL**
132 **STIPEND/WAGE INCREASE BEGINNING IN FISCAL 2024.**

133 **Councilmember Frazier** motioned to approve Resolution 2023-04 Approval of the Elected
134 Official Stipend/Wage Increase beginning in Fiscal 2024. **Councilmember Smart** seconded the
135 motion. **Roll Call Vote:**

136 **Councilmember Frazier:** Aye

137 **Councilmember Kimber:** Aye

138 **Councilmember Neff:** Aye

139 **Councilmember Smart:** Aye

140 **Councilmember Wilmoth:** Nay

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142 **Motion Carries 4:1 Resolution 2023-04 Approved.**

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144 **10. APPROVAL OF THE FISCAL YEAR 2023 FRAUD ASSESSMENT**

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146 **Recorder Rydalch** presented the FY 2023 Fraud Assessment to the Council citing
147 improvements in the City's score based upon the adoption of a credit card policy, travel
148 policy, and ethical behavior statements. Still areas that could benefit from further
149 tightening up.

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151 **Councilmember Wilmoth** motioned to approve the FY 2023 Fraud Assessment for the City.
152 **Councilmember Kimber** seconded the motion. **All voted in favor. Motion Carries.**

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155 **REGULAR BUSINESS:**

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11. 2024 INDEPENDENCE DAY CELEBRATION PLANNING AND EXECUTION

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• **Councilmember Wilmoth** asked for RSVPs for the appreciation dinner at the Red Barn from City Officials and Staff.

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• The purpose of the Sunday dinner was discussed. It was primarily intended to entertain and feed production subcontractors, and members of the City officials/Rodeo Committee and Staff that worked hard on the production of the rodeo.

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• Discussion about selling merchandise, such as jackets and vests, for the rodeo event. The idea of using past years' merchandise for sponsors and possibly giving away some as appreciation gifts.

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• Fireworks arrangements were discussed.

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• Various Councilmember assignments for the rodeo were confirmed.

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Prior to dismissal City Recorder brought to the attention of the City Council a recent City Social Media Post regarding ongoing water restrictions. She indicated that overall city use of water was increasing and with the onset of drilling for the new well one of the City's sources of water was not going to be available. The need for residents to continue adhering to the water restrictions is vital.

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12. ADJOURNMENT

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Approval is to form this 27 day of September, 2023.

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Zane Woolstenhulme, Mayor


Amy Rydalch, City Recorder