



MINUTES
Oakley City Council
Work Session 7:00 PM

February 9, 2022
Zoom Meeting Platform
Meeting ID 820 258 4629
Passcode 777869
Anchor Location: 960 West Center Street, Oakley UT

In Attendance:

City Administration: Mayor Zane Woolstenhulme, Councilmembers: Joe Frazier, Kelly Kimber, Dave Neff, Steve Wilmoth, Tom Smart.

City Staff: City Recorder, Amy Rydalch; Public Works Director, Kendell Staples via Zoom.

Others in Attendance: (Via Zoom Platform) Deb Sheldon, Galaxy S7, Dana Vernon, Richard Bliss (Oakley City Planning Commissioner).

1. **Mayor Woolstenhulme** Opened the meeting, reminded the public that a work session is a time for Councilmembers to review, report and discuss and that no formal action would be decided in this evening's meeting. The invocation was led by **City Recorder Amy Rydalch**. **Councilmember Dave Neff** offered the invocation.

2. **Mayor's Report**

- a. **Peggy Marty Passing**

The Mayor informed the Council of the passing of Peggy Marty, a long-time friend and sponsor of the Oakley Rodeo. The family has asked to hold the memorial service for Peggy at the Oakley Rodeo grounds this coming Friday. As the Marty's have been a significant supporter and sponsor over the years the Mayor is suggesting that the City donate the facility for the services. Council agreed. All affected parties have been very willing to accommodate the change in the riding schedule due to the memorial services.

- b. **USDA Site Visit – Held on Friday February 4th, 2022**

The Mayor reported that a meeting and site visit was conducted last Friday with the USDA representative, Aqua Engineering representatives, Water Operator, Dallas

42 Hansen, City Water Liaison, Doug Evans, and Councilmember Kelly Kimber. The Mayor
43 asked Councilmember Kimber to share his impressions of the meeting. Councilmember
44 Kimber stated that he felt that things went very well, and that the USDA representative
45 seemed quite optimistic regarding the City's application for funding. Expects to have a
46 funding proposal within a month. Councilmember Kimber and the Mayor pointed but
47 that working with the USDA, because of their federal designation, requires the City to
48 adhere to certain federal regulations that can be a bit cumbersome.

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50 Mayor Woolstenhulme agreed with Councilmember Kimber and reported that the USDA
51 primarily funds projects over a 40-year term. Their specific type of funding operates
52 much like a construction loan where the City would need to secure interim financing for
53 the construction and installation of the new well, and then the USDA will then assume
54 the debt incurred from the project financing. While there are additional studies
55 (Environmental Impact) that need to be done, our location is favorable as it has already
56 been impacted with the original installation of the Cottonwood Springs collection and
57 storage systems located in the same area.

58
59 General discussion as to timeframe for drilling and water coming online. Once funding
60 is secured it is believed drilling can be done in about six weeks. One area of concern is
61 that when drilling commences there is a high probability that the City will lose one of
62 the spring sources. Timing was discussed that the City is looking at a 2022 watering
63 season of similar restrictions and usage as 2021. Hopeful that well will be operational
64 by late next fall.

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67 **3. Councilmember Assignments:**

68 **Mayor Woolstenhulme** presented the assignments as they currently are recorded. He stated
69 that the Council should review these areas and discuss any changes that may cause some
70 consternation.

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72 **Councilmember Kimber** asked that the staff assignments be clarified as to who directly the
73 Councilmembers should look to for administrative support. Others concurred. The Mayor will
74 work with **Recorder Rydalch** and have a staff listing with assignments by the next Council
75 meeting.

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77 **Councilmember Neff** asked for clarification on the areas that have multiple Councilmembers
78 overseeing an area on how this is to be coordinated. Is there to be one point person?

79 **Councilmember Neff** believes that a point person would facilitate better accountability.

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81 **Mayor Woolstenhulme** stated that he envisions in each of these areas of interest,
82 Councilmembers get together and discuss how they would like to tackle these responsibilities. It
83 may require different approaches. For some, it may be useful to organize a formal committee,

84 others it may be helpful to have a point person, responsibilities could be divided amongst the
85 Councilmembers overseeing that area.

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87 General discussion on how to bring in volunteers, especially for the Economic and Business
88 Development Committee. Discussion as to asking individuals to serve or to ask for applications
89 from the public. **The Mayor** would like to have a follow-up discussion on the protocol for filling
90 the Economic and Development Committee at a future meeting.

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92 **Mayor Woolstenhulme** introduced the Utah Air Quality Board Meetings and asked if there were
93 any members of the Council that would like to be the representative to attend these meetings
94 and report back to the Council. General sentiment that it was a good item to be aware of and
95 decided that this need could best be met by a volunteer representative from the City to attend
96 and report to Council periodically. It was decided that **Councilmember Smart** would reach out
97 to Paula Dean Trater to be the possible representative.

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99 **4. Vision Statement:**

100 Mayor Woolstenhulme expressed his desire to have a City Vision statement that was visible and
101 assisted the Council in guiding their decisions for the City. He displayed the Vision statement
102 that was drafted by the Planning Commission and later adopted by the City Council as part of
103 the general plan update in 2021. He asked if the Council still approved of this statement, the
104 values, and objectives. All were in support of the statement as written and expressed interest in
105 having the vision statement framed and made visible in the Council room. **Councilmember**
106 **Smart** volunteered to have the values and vision statement printed for the Council room.

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108 **5. Third Reading – Draft Revision of Discharge of Firearm within City Limits Ordinance.**

109 **Mayor Woolstenhulme** asked **Recorder Rydalch** to present the current draft of the revision.
110 **Recorder Rydalch** reviewed each section of the ordinance and offered clarification on changes
111 in language or additions of language to the proposed ordinance. **Councilmembers Neff and**
112 **Wilmoth** expressed concern about the prohibition of discharge within 600 feet of a structure
113 and stated that this requirement was nearly impossible within City limits. **Mayor**
114 **Woolstenhulme** responded that this language was taken directly from state statute.

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116 **Councilmember Smart** expressed concern regarding the language that allowed for discharge on
117 a firing range and suggested this language needed to be tightened up. General agreement with
118 this statement. **Recorder Rydalch** will work with the City Attorney to change draft language
119 regarding firing ranges.

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121 The ordinance will be changed and scheduled for a public hearing in late February or early
122 March.

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124 **6. Budget/Tax Revenue Discussion: - TABLED**

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7. Councilmember Reports:

- a. **Planning Commissioner Appointment Recommendation – Councilmembers Neff & Smart.** Councilmember Neff summarized the applicant and interview process that was completed for the vacancy on the Planning Commission. He stated that there had been three very good candidates to choose from. The panel is recommending the appointment of Lane Livingston to fill the vacancy on the Planning Commission. No significant discussion. Mr. Livingston will be presented for appointment at the next regular City Council meeting in February.

- b. **Rodeo Committee Report – Councilmember Neff & Smart.** Councilmember Smart addressed the sponsorship success of the rodeo and the new areas the Committee is looking to expand areas for sponsorship, including the Jr. Rodeo, the Patriotic Program, and possibly the Parade. General discussion on how a sponsor for the parade could increase the participation etc. Councilmember Smart further reported increased sponsorship opportunities with the large replay screen and bleacher wraps on the south side of the arena. In addition, he discussed meeting with the new vendor for the audio/visual needs for the City and the power issues at the Complex as well as reported on the site visit to Spanish Fork and the different possibilities for new seating at the arena complex.

- c. **4th Celebration and Activities – Councilmembers Frazier & Wilmoth** Councilmember Wilmoth reported on his areas of responsibility.
 - i. Horseshow – Reported on low attendance last year and scheduling conflicts. Possibility of canceling this event. Recorder Rydalch to check on dates of other horseshows that are scheduled around this time.
 - ii. Breakfast – Offering to Girls Basketball for Fundraiser again.
 - iii. Jr. Rodeo – Reached out to Jake Woolstenhulme and FFA students.
 - iv. BBQ- Food Trucks. Need to verify that trucks are aware that they need to be open during this time. Decided that Karylyn, City Event specialist would coordinate food trucks for the rodeo and Celebration.
 - v. Concessions – reported that there had been a meeting with the previous concessions staff and that they were on board to handle concessions again under the requirements and oversight of the City. New POS system is being considered, most likely the Square, and will be presented to Council shortly.
 - vi. Parking – South Summit Baseball and Softball will handle again this year. Need to get a mobile credit card payment for this year.
 - vii. Fireworks – Need to consider getting licensed to operate fireworks. Hoping to have a person onsite who is pyro certified but may require a small fee. Mayor Woolstenhulme would like to get pricing for contracting the fireworks out. Recorder Rydalch to get pricing information. Councilmember Neff expressed concern regarding the field by Elk Meadows and the need to have the fire department presence at that location. General discussion and decided to utilize

- 168 the city water trailers and public works staff to track embers in that area. Also,
169 discussion on location of fireworks and potential problems with a large,
170 canopied tent.
- 171 viii. Grand Marshall Discussion – Mayor to reach out to the Bowens and will report
172 back at the next City Council meeting.
- 173 ix. Benevolence Request – Kerbee Atkinson requesting the donation of the Arena
174 Complex for a benefit concert this July. **Councilmember Wilmoth** would like her
175 to present her idea to the City Council. **Recorder Rydalch** will reach out to Ms.
176 Atkinson and schedule her for an upcoming City Council meeting.

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178 **Councilmember Frazier reported on the following items:**

- 179 i. Envisions setting up a committee in the future to handle many of these items.
180 ii. Patriotic Program - in the works, a few individuals have been contacted.
181 iii. Softball – Haven’t held it the last few years. Would like to bring it back. This
182 year may be difficult due to constraints related to construction at the complex.
183 iv. 5K – Drill Team
184 v. Ushers – Brad Pyne

185 **Councilmember Smart** stated that some of these are large undertakings i.e., the
186 parade. The City should give rodeo tickets or a sponsor gift to the individuals
187 that head up some of these larger celebration activities. **Mayor**
188 **Woolstenhulme** concurs and would like to have a follow-up conversation
189 regarding this item.

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191 d. **Trails, River Modification, T-Mobile Grant- Councilmember Smart**

- 192 i. **Trails Update – Councilmember Smart** displayed several photographs indicating
193 a trail extension from New Lane past Franson Park. Property owners are
194 favorable with density bonus incentives. **Councilmember Smart** will continue to
195 pursue the extension and discussions with landowners and will present
196 tentative agreements in upcoming City Council meetings.

197 **River Modification – Councilmember Smart** showed several arial photographs
198 indicating the change in the river path caused by a private citizen several years
199 ago who altered the river flow intentionally. The path of the River has changed
200 from its historical path and affects the City Property named River Bend.

201 **Councilmember Smart** is proposing that the City pursue river alteration to
202 restore the natural flow of the Weber River through this area. He has reached
203 out to a water engineer that has experience in this area and he is willing to
204 assist the City. **Mayor Woolstenhulme** asked Tom to put together a formal
205 proposal and submit it for the consent calendar at the next meeting.

206 **T-Mobile Grant-** will be applying for monies to facilitate the power and AV
207 needs for the rodeo as well as for additional monies for upgrades to the
208 playground area. Feels optimistic about the application for monies.

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e. **Heritage Grants, Renewable Energy – Councilmember Frazier**
Councilmember Frazier reported on the possibility applying for Heritage Grant monies. The City needs to adopt a historic preservation ordinance and create a board of five or more members. These grants are a 50% match and are for \$10,000 each. Ideas for grants are for the Creamery, City Hall, and other historic buildings in the city. Caveat is that buildings must be on the national historic register. **Councilmember Frazier** would like to pursue getting City Hall and other buildings registered. Some concern expressed from members of Council that this would prevent major remodel or development of the City Center. **Councilmember Frazier** did state that there are some limitations, the façade of the historic building needs to maintain the integrity of the historical nature but that interior renovations, and expansion are allowed.

Councilmember Frazier reported on the renewable energy program and the need for Council to revisit this topic as there needs to be a decision as to whether to participate by May 31st. System has 10 years to build into renewable energy. Objective is to have build-out by 2030. Will not know the rate until the State Public Utilities Commission sets it – after the deadline for decision of participation. **Mayor Woolstenhulme** expressed support for participation and will bring a formal recommendation to Council in March.

f. **Councilmember Kimber** asked that the City move forward with the Public Relations Committee by engaging with a community Facebook page, volunteer survey, etc. Council agreed. **Mayor Woolstenhulme** suggested that after staff assignments are made that there be a meeting with staff and the Councilmembers assigned to this area to create a plan for public engagement.

Mayor Woolstenhulme thanked all members of the Council for their time and efforts over the last few weeks.

8. Meeting was Adjourned.

Approval is to form this 23 day of February, 2022



Zane Woolstenhulme, Mayor



Amy Rydalch, City Recorder